



क.रा.बी.नि.
E.S.I.C.

എംപ്ലോയീസ് സ്റ്റേറ്റ് ഇൻഷുറൻസ് കോർപ്പറേഷൻ
(തൊഴിൽ മന്ത്രാലയം, ഭാരത സർക്കാർ)
कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



सत्यमेव जयते

റീജിയണൽ ഓഫീസ്/ क्षेत्रीय कार्यालय/ REGIONAL OFFICE
പഞ്ചദീപ് ഭവൻ, നോർത്ത് സ്വരാജ് റൗണ്ട്, തൃശ്ശൂർ - 680020
पंचदीप भवन, उत्तरी स्वराज राउंड, तृश्शूर - 680020
PANCHDEEP BHAWAN, NORTH SWARAJ ROUND, THRISSUR—680020
Phone : 0487-2331080 /2331351/2331412
Email: rd-kerala@esic.nic.in Website: www.esic.nic.in

सं/No. 54.D.35.12.7.2015.Gen1

दिनांक/ Date: 30.10.2025

AUCTION/SALE NOTICE FOR UNSERVICEABLE SCRAP MATERIALS/PAPER WASTE

Notice is hereby given the public in general that the unserviceable scrap materials/paper waste lying at ESI Corporation, Regional Office, Thrissur-680020 under physical possession of the Regional Director, ESI Corporation, Regional Office, Thrissur will be auctioned / sold in ONE LOT on “As is Where is Basis” and “Whatever there is Basis”.

Description of Assets
Unserviceable / Obsolete / Broken / Scrap Items, Revolving Chairs, , Plastic Chairs, Wheel Chair, Table, Name board , Type Writer, Water Heater, Fan , Wall Clock, TV, Speaker, Fire Extinguisher, Paper Scrap, Metal sheet etc. which are kept at various places inside the office premises of ESI Corporation, Regional Office, Round North, Thrissur – 680 020

Sl No	Description	Date & Time
1	Commencement of submission of Tender/Bid	30.10.2025 02.00 PM
2	Last date & time for submission of Tender/Bid	10.11.2025 10.00 AM
3	Opening of bids	10.11.2025 11.00 AM

The Earnest Money Deposit (EMD) of Rs.1000/- (Rupees One Thousand Only) may be submitted along with the bid in the form of Demand Draft drawn in favour of ESIC Account No.1 payable at Thrissur. The EMD of unsuccessful bidders will be returned to the bidder or his authorized representative under proper acknowledgement.

Interested bidders may submit their Quotations in a sealed and signed cover in the enclosed proforma (Annexure-A) superscribed on the top with “**AUCTION OF SCRAP MATERIALS**“, to ESIC Regional Office, Panchdeep Bhavan, North Swaraj Round, Thrissur on or before 10.11.2025, 10:00 Hours. The same shall be dropped by hand in the tender box kept at the Ground floor of this office on or before 10.11.2025, 10:00 Hours. The quotations received after this schedule either due to postal delay or any other reason will not be considered for scrutinizing.

Bidders are requested to go through the tender document available in the website www.esic.gov.in/Tenders for viewing the complete terms & conditions of the bid, before bidding.

Bidders may quote the rate after physical verification of the items/ Scrap for sale. Bidders may inspect the items on any working day between 10 AM to 5 PM.

Any change (i.e. in the date, timing, any required information or bid document etc) for the auction/sale of unserviceable scrap materials will be updated/uploaded in the official website at ‘www.esic.gov.in’ only.

The undersigned reserves the right to change the above scheduled date & time and cancel the entire process in toto at any stage without assigning any reason thereof. Decision of Regional Director, ESI Corporation, Regional Office, Thrissur is final and all bidders are bound to accept it.

30.10.2025

Sd /-
REGIONAL DIRECTOR
ESI Corporation, Regional Office, Thrissur



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TERMS AND CONDITIONS FOR AUCTION/SALE FOR UNSERVICEABLE SCRAP MATERIALS

- 1) The described unserviceable/scrap materials are lying at Regional Office, ESI Corporation, Regional Office, Thrissur – 680 020 under physical possession of the Regional Director, Regional Office, ESI Corporation, Thrissur.
- 2) Sale/Auction of the materials will on “AS IS WHERE IS BASIS” and “WHATEVER THERE IS BASIS” and no guarantee for its worthiness or quality will be given by this office. The sale of Paper waste will be on per Kg basis as per the actual weighed quantity.
- 3) The bidder should deposit a sum of Rs.1000/-(Rupees One Thousand only) as Earnest Money Deposit (EMD). The EMD in the form of Demand Draft (DD) in favour of “ESIC Account No.1” payable at Thrissur, should be kept in an envelope of the sealed cover and shall be dropped on or before 10.11.2025, 10 AM in the tender box placed at the Ground Floor of Regional Office, ESI Corporation, Round Swaraj North, Thrissur along with the bid. The bids received without EMD will summarily be rejected.
- 4) Apart from the quoted amount, GST under Reverse Charge Mechanism is applicable as per rules in force at the time of auction.
- 5) The amount of EMD deposited shall be adjusted from the total amount of payment due from the Successful bidder.
- 6) The EMD of remaining unsuccessful bidders will be returned to them, without interest, after finalization of sale/award of work to the successful bidder.
- 7) No items, once disposed of, from the successful bidder shall be taken back by this office on any condition whatsoever. Any uncleared or unnoticed materials left over by the purchaser within the premises cannot be claimed later.
- 8) The bidder should conduct due diligence on all aspects related to the property to his satisfaction. The bidder shall not be entitled to make any claim against the Authorized Officer in this regard at a later date.
- 9) The ESIC reserves the right to reject any or all offer/bids for the said auction/sale without assigning any reason thereof.
- 10) The items shall be sold/auctioned to the highest bidder.
- 11) The purchase price shall be quoted in figure and words, in the schedule enclosed and in case of any discrepancy in price quoted in figures and words, the price written in words shall prevail.

12) It is the responsibility of the bidder to visit the site and to inspect and satisfy themselves about the unserviceable/scrap materials before participating in the bid. The scrap materials for sale can be inspected by interested bidders on all working day during office hours by contacting the CareTaker, ESI Corporation, Regional Office, Thrissur up to last date/time of bid submission.

13) Conditional tenders will be rejected.

14) Acceptance letter to the highest bidder (H-1 bidder) shall be sent through e-mail/Speed post/Hand delivery.

15) Open auction may also be conducted among the participated bidders or their authorized representatives immediately after opening the sealed quotation on the designated date/time, if required.

16) On receipt of bid acceptance letter, the successful bidder should remit an amount equivalent to 5% of the total bid value immediately to ESIC Account No.1, Thrissur through e-challan.

17) On failure of the successful bidder in paying the amount in the stipulated time, the auction will stand cancelled and the EMD shall be forfeited without any notice, unless time is extended further in writing by ESIC, and scrap materials will be resold.

18) The successful bidder should make necessary arrangements for weighing the items using Weigh bridge / Platform weighing scale/ Machine [as applicable], at his own cost and the same should be done to the entire satisfaction of the Competent Authority. If needed, this office reserves the right to re-weigh the documents by means of any other arrangements.

19) The successful bidder will have to remove the entire weighed items at his own cost, risk and arrangement within 05 days from the date of issue of bid acceptance letter, otherwise the EMD will be confiscated. All items, except newspaper/ Books & Periodicals, should be sent for recycling immediately. The bidder shall be permitted to take the items only after the payment of entire amount to ESIC. There should not be any damage to the properties of this office/ inconvenience in functioning.

20) The successful bidder should produce the proof of remittance of GST under Reverse Charge Mechanism in GST, if applicable.

21) Obtaining all statutory approvals from the Local Bodies/Police/traffic wing required for purchase, Loading/Unloading/clearing or transportation of materials is the sole responsibility of the purchaser only. ESIC cannot be held responsible for any delay or lapses in this regard.

22) For the purpose of removing the materials, the purchaser shall engage his/their own personnel only and shall keep ESIC fully indemnified against any claim whatsoever including for wage, injuries, compensation, death etc.

23) Bids should be submitted in a sealed envelope super scribing on the top "AUCTION OF SCRAP MATERIALS" and dropped in the box kept at the ground floor of ESI Corporation, Regional Office, Round North, Thrissur – 680020.

24) Bidders should submit profile as per the Annexure-1 enclosed with this document. Bidders should submit KYC documents (i.e Photo ID Proof, Copy of Adhaar Card, PAN Card, GST No.

etc). Those bidders who have submitted complete documents and EMD will be authorized to participate in this auction/sale. Incomplete and unsigned bids will be summarily rejected.

25) The successful bidder should bear the charges/fees payable for conveyance such as Stamp Duty, Registration Fees, Taxes, Cost of expenses etc as applicable as per law. The Successful bidder shall also bear all statutory dues, if any.

26) Bids less than the Reserve Price fixed by this office shall be rejected after following the due procedure.

27) ESIC employees or their family members are not allowed to participate in the auction.

28) The disputes, legal matters, court matters, if any, connected with this auction shall be subject to Thrissur, Kerala, India jurisdiction only.

29) The undersigned reserves the right to change the scheduled date & time and cancel the entire process in toto at any stage without assigning any reason thereof.

30) The entire amount paid by the bidder shall be liable for forfeiture without prior notice, if the successful bidder fails to adhere to the terms and conditions of the Auction/Sale.

30.10.2025

**REGIONAL DIRECTOR
ESI Corporation, Regional Office, Thrissur**

ANNEXURE-1 TO THE AUCTION/SALE NOTICE NO.54.D.35.12.7.2015.GENL DT 30.10.25

TECHNICAL CUM PRICE BID

Sl No.	Description	Details	
1	Name of the Firm /Individual		
2	Address		
3	Particulars of EMD (DD No. Amount, Date, Drawee Bank)		
4	Contact Number		
5	GST Number (if any)		
6	PAN No.		
7	Adhaar No.		
8	Other relevant license (if any)		
	Bid Quote	Rate quoted	Rate quoted in words (per Kg)
(1)	Solar water Heater- Hykon	Rate per piece :	
(2)	Table	Rate per piece :	
(3)	Unknown electrical equipment	Rate per piece :	
(4)	RO name Board Big	Rate per piece :	
(5)	Wheel Chair	Rate per piece :	
(6)	Type writer	Rate per piece :	
(7)	TV Old type	Rate per piece :	
(8)	BO Name board	Rate per piece :	
(9)	Serial Light	Rate per piece :	
(10)	Ceiling Fan	Rate per piece :	
(11)	Granite Piece	Rate per piece :	
(12)	Exhaust Fans	Rate per piece :	
(13)	Emergency Lamp	Rate per piece :	
(14)	TV LED	Rate per piece :	
(15)	Pedestal fans	Rate per piece :	
(16)	Surahi Stand- Wooden	Rate per piece :	
(17)	Sanitizer machine	Rate per piece :	
(18)	Revolving Chairs- Damaged	Rate per piece :	
(19)	Photo Frames	Rate per piece :	
(20)	Wall clocks	Rate per piece :	
(21)	Old ESI Card pouches	Lumpsum	

(22)	Plastic Chairs- Damaged	Rate per piece :	
(23)	Table Top Glasses	Rate per piece :	
(24)	File Tray- Wooden	Rate per piece :	
(25)	Items From Canteen	Lumpsum	
(26)	Speaker	Rate per piece :	
(27)	Fire Extinguisher	Rate per piece :	
(28)	Fire Fighting Hose reel drum	Rate per piece :	
(29)	Cleaning Machine	Rate per piece :	
(30)	Drum	Rate per piece :	
(31)	Metal sheet	Lumpsum	
(32)	News paper/carton/Weeded out bills and paper waste	Rate per Kg :	

- In case of any discrepancy in rates, the rates written in words shall prevail.
- The auction notice along with terms and conditions signed by the bidder should be enclosed with this annexure.

I do hereby confirm that I have read, understood and agree with the terms and conditions specified in the Auction/Sale Notice No. 54.D.35.12.7.2015.Genl dated 30.10.2025.

Place:

Date :

Signature of the Bidder with Seal.



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CHECKLIST OF DOCUMENTS TO BE SUBMITTED

- 1) The bid in Annexure -1 should be submitted in a sealed envelope, super scribed “AUCTION OF SCRAP MATERIALS”.
- 2) EMD of Rs.1000/- (Rupees One Thousandonly) in the form of Demand Draft drawn in favour of “ESIC Fund Account No.1” payable at Thrissur should be kept in that sealed envelope.
- 3) KYC Documents:-
 - Adhaar Card
 - Copy of PAN Card
 - GST No.
 - Details regarding firm
- 4) Complete bid document and terms & conditions signed and stamped by the bidder.